



Vice President

Description

The Vice President is necessary in developing and implementing intentional and meaningful programming for Hillel at Miami University. As a Hillel student leader, you must act as a role model within our community and as a representative of our community within the greater Miami University community. The Vice President is responsible for supporting the Va'ad Student Leadership team in the process of brainstorming and innovating new program ideas with their respective committees. In this capacity, the Vice President will work collaboratively with each Va'ad Student Leader to oversee timelines, meeting agendas, and the overall programming calendar. The Vice President works collaboratively with the Executive Board (composed of the President, Vice President, and Treasurer).

Supervision

The Vice President reports to the Assistant Director. Together, they will set goals for the year and check in weekly or as needed. The Vice President will also meet regularly with each individual on the Va'ad Student Leadership programming team to check in, review goals, and prepare for committee meetings.

Who You Are

- A rising Jewish Miami University Junior, Senior, or Graduate student with a passion for sharing your love of your community with Miami University
- An open-minded individual with a willingness to engage with a diverse range of personalities and people
- A purpose-driven individual with a willingness and capability to delegate when appropriate
- Someone who enjoys thinking creatively and innovatively

- Inspires others to think outside the box and follow through with commitments

What you'll do: Vice President of Hillel at Miami University

- Fulfill the duties of the President in the event of their absence
- Work with the President and Assistant Director in implementing their year-long vision for programming, engagement, leadership, and community building across all of Hillel at Miami
- Serve on the Hillel Board of Directors as a voting member
- Gain knowledge of the building and operations side to ensure each even event is ready in advance in partnership with the Operations Director
- Oversee the scheduling of committee meetings in partnership with each Va'ad Student Leadership member
- Ensure programming ideas embody Hillel's mission and vision
- Cultivate an atmosphere of camaraderie among the board by planning Va'ad outings or delegating or collaborating with another board member as appropriate

What you'll do - Vice President Hillel: AJS

- Work in partnership with the Treasurer to submit programming to ASG for funding
- Manage Hillel: AJS and is the External Relations Intern for Hillel, acting as the Jewish student representative and face of the entities to on and off-campus organizations and community members in the absence of the President
- Oversee the creation of Hillel: AJS programs in The Hub
- Ensure programs are in line with the mission and vision of Hillel: AJS

What you'll bring to the job:

- Understanding of the Miami student scene
- Integrity and leadership - the ability to act as the role model you hope you inspire out of others
- Strong work ethic with a team-oriented approach to work
- Excellent time management skills
- Leadership skills and the capacity for effective teamwork and group leadership
- Excellent organizational and verbal communication skills
- Ability to check ego at the door
- Sense of humor and fun attitude

What you'll get out of it:

- Exclusive networking with Hillel alumni, major donors, and board members
- Mentorship match with a professional in your field of interest
- Advanced opportunities to find a summer internship
- Professional development and skill-building
- Add your Hillel experience to your resume
- Flexible work hours
- \$500 stipend per semester