



## President

### Description

The President is integral in developing and executing a thoughtful, strategic plan for Hillel at Miami University. As a Hillel student leader, you must act both as a role model within our community and as a representative of our community within the greater Miami University community. The President is not only responsible for the supervision of the Va'ad Student Leadership Team but will also be vital in building external relationships throughout the Miami University community. In addition, the President will ensure Red Brick Rewards compliance and work directly with the Hillel: AJS on-campus advisor to ensure all Red Brick Rewards requirements are met with the goal of maintaining a Tier 4 status. The President works collaboratively with the Executive Board (composed of the President, Vice President, and Treasurer).

### Supervision

The President reports to the Assistant Director. Together, they will set goals for the year and check in weekly or as needed. The President will hold weekly executive team meetings and weekly Va'ad Leadership team meetings, as well as individual VP check-ins as needed.

### Who You Are

- A rising Jewish Miami University Junior, Senior, or Graduate student with a passion for sharing your love of your community with Miami University
- An open-minded individual with a willingness to engage with a diverse range of personalities and people
- A purpose-driven individual with a willingness and capability to delegate when appropriate
- Someone who enjoys thinking strategically, creatively, and innovatively

- Is comfortable speaking in public and facilitating meetings
- Inspires others to think outside the box and follow through with commitments

### **What you'll do: President of Hillel at Miami University**

- Work with Hillel staff members in creating and executing a year-long vision for programming, leadership, and community building across all of Hillel at Miami
- Serve on the Hillel Board of Directors as a voting member
- Leadership development
  - Conduct check-ins with Va'ad members as needed
  - Act as a mentor to Hillel at Miami Va'ad members and committee members
  - Support student leaders with their creation and evaluation of programming
- Create Va'ad meeting agendas (in partnership with the Assistant Director)
- Conduct all Va'ad meetings and Executive team meetings
- Oversee the creation/evaluation of Hillel student programming
  - Ensure student programs are in line with the mission and vision of Hillel at Miami
- Manage the Intern Google Drive and file sharing

### **What you'll do -President Hillel: AJS**

- Work in partnership with the Treasurer to submit programming to ASG for funding
- Work in partnership with Hillel: AJS on-campus adviser to ensure Red Brick Rewards compliance
- Ensure Hillel: AJS maintains its Tier 4 status
- Manage Hillel: AJS and is the External Relations Intern for Hillel, acting as the Jewish student representative and face of the entities to on and off-campus organizations and community members
- Oversee the creation/evaluation of Hillel: AJS programs
  - Ensure programs are in line with the mission and vision of Hillel: AJS

### **What you'll bring to the job:**

- Integrity and leadership - the ability to act as the role model you hope you inspire out of others
- Strong work ethic with a team-oriented approach to work
- Excellent time management skills
- Leadership skills and the capacity for effective teamwork and group leadership

- Excellent organizational and verbal communication skills
- Ability to check ego at the door
- Sense of humor and fun attitude

**What you'll get out of it:**

- Exclusive networking with Hillel alumni, major donors, and board members
- Mentorship match with a professional in your field of interest
- Advanced opportunities to find a summer internship
- Professional development and skill-building
- Add your Hillel experience to your resume
- Flexible work hours
- \$500 stipend per semester